INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 09 2011

ARCADIA HISTORICAL MUSEUM FOUDATION
PO BOX 661675
ARCADIA, CA 91066

Employer Identification Number:
27-3472778 TAX ID#
DLN:
17053004390021
Contact Person:
KIMBERLY L KITCHENS ID# 31457
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
July 29, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

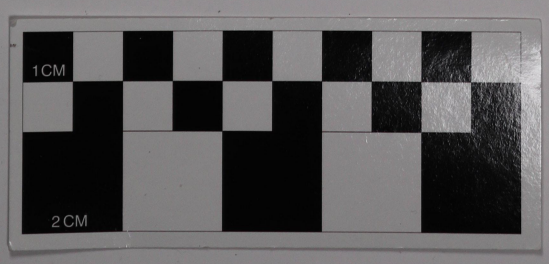
Sincerely,

Lois G. Lerner

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)



Dana Dunn

From: Carolyn Garner-Reagan
Sent: Wednesday, June 08, 2011 10:47 AM
To: Alice Wang; Lee Segal; Marsha Burkhalter; Victor Wu; Vince Foley
Cc: Jackie Faust-Moreno; Dana Dunn
Subject: Last's night's meeting
Attachments: Signed agreement 2011.pdf

At last night's City Council meeting, the Council approved the agreement with the Historical Society regarding the operation of the Museum and the removal of their property. I am attaching a copy of the agreement so that you can see that Gene Glasco, Society President did sign it. I expect that I will receive copies of the fully executed document later today.

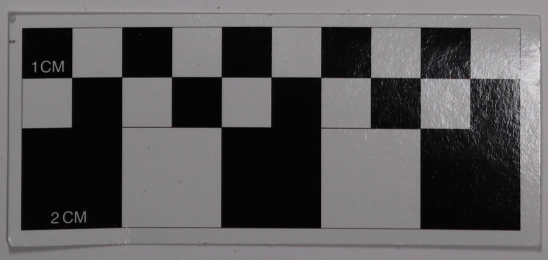
Also at the meeting, Commission Council Liaison Mickey Segal requested a report regarding the make-up of the Historical Museum Commission be discussed at a future meeting since as the Commission is currently structured, the Society recommends four positions to the Council. He also requested the City Attorney review the endowment agreement and 501(c)3 status of the Society's Alice Slater fund.

In addition, the Council also approved turning over to the Museum Foundation the ability to raise money through the water bills, something that had previously approved for the now defunct Society Major Gift Committee.

Thank you very for your support during my tenure. It has been a pleasure working with all of you.

All the best,
Carolyn

Carolyn L. Garner-Reagan
Director of Library and Museum Services
Arcadia Public Library
20 W. Duarte Rd.
Arcadia, CA 91006
cgarner-reagan@ci.arcadia.ca.us
(626) 821-5572 FAX (626) 447-8050
http://library.ci.arcadia.ca.us



AGREEMENT
REGARDING THE OPERATION OF THE RUTH AND CHARLES GILB ARCADIA HISTORICAL MUSEUM
BETWEEN CITY OF ARCADIA AND THE ARCADIA HISTORICAL SOCIETY

THIS AGREEMENT is made and entered into this ____ day of _____, 2011 by and between the City of Arcadia, a charter city in the state of California and municipal corporation (the "CITY"), with its principal place of business at 240 West Huntington Drive Arcadia, CA 91006 and the Arcadia Historical Society, a not for profit organization ("SOCIETY"), with its official address of P.O. Box 60021, Arcadia, CA 91066-6021.

RECITALS

WHEREAS, because plans were developed to build the Ruth and Charles Gilb Arcadia Historical Museum (the "Museum"), the CITY and SOCIETY entered into an agreement whereby the CITY would own and maintain the building, the SOCIETY would lease the building from the CITY and the CITY would manage the Museum. When the SOCIETY volunteer curator announced her retirement, the CITY agreed to fund a staff position and take over operation of the Museum. Operational responsibility and oversight was transferred by the City Manager from his office to the City Librarian; and

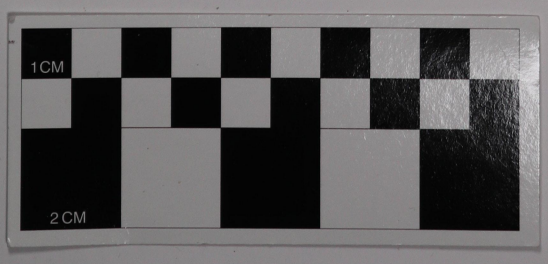
WHEREAS, on November 6, 2001, the City Council created the Arcadia Historical Museum Commission to serve in an advisory capacity to the City Council about the operations of the Museum. The seven-member commission is comprised of four members suggested by the SOCIETY and approved by the Council; two members suggested by the City Council and one member suggested by the Library Board of Trustees in recognition of the Library's longstanding collection of and commitment to preserving Arcadia history. On May 6, 2003, the 1999 agreement between the CITY and the SOCIETY was terminated and a new agreement was made. In November 2005, an agreement between the CITY and SOCIETY for the operation of the Museum Gift Shop was signed. On May 5, 2011, the Gift Shop was closed and SOCIETY merchandise removed; and

WHEREAS, as of March 2011, the SOCIETY adopted a new Mission Statement: *The mission of the Arcadia Historical Society is to preserve, protect, interpret and promote community interest in the history of the City of Arcadia and its immediate environs.*; and

WHEREAS the Friends of the Museum are now known as the Friends of the Society; and

WHEREAS, the Museum is funded and managed by the CITY, has its own City Commission and no longer requires direct SOCIETY input; and

WHEREAS, the SOCIETY informed the City Manager and Director of Library and Museum Services on April 13, 2011 that the SOCIETY wishes to remove their collections including but not limited to their photographs, ephemera and any artifacts that the Museum does not wish to use for exhibits; and



Carolyn Garner-Reagan

From: Carolyn Garner-Reagan
Sent: Thursday, May 05, 2011 4:24 PM
To: Alice Wang; Lee Segal; Marsha Burkhalter; Victor Wu; Vince Foley
Cc: Don Penman; Dana Dunn; Jackie Faust-Moreno; Darlene Bradley; Lindsey Sun
Subject: FW: Revised Agreement
Attachments: Revised Agreement between Arcadia and Arcadia Historical Society For Operation of Arcadia Historical Museum 5-5.doc

Hello everyone – attached is the latest draft of the agreement. I did include provisions you all suggested at last night's Commission meeting regarding representations made by the Society regarding operation of the Museum (see 1.6 and 6.5).

Hopefully I caught everything, including the placement of a couple of words.

Thank you all for your generous support,
Carolyn

Carolyn L. Garner-Reagan
Director of Library and Museum Services
Arcadia Public Library
20 W. Duarte Rd.
Arcadia, CA 91006
cgarner-reagan@ci.arcadia.ca.us
(626) 821-5572 FAX (626) 447-8050
http://library.ci.arcadia.ca.us

From: Carolyn Garner-Reagan
Sent: Thursday, May 05, 2011 4:19 PM
To: G. Glasco; Carol Libby (clibby91007@gmail.com); HReporter@aol.com; Sandy Snider
Cc: Don Penman; Dana Dunn; Jackie Faust-Moreno; Darlene Bradley
Subject: Revised Agreement

Good afternoon – attached please find a revised draft of the agreement between the City and the Society. I believe I have eliminated all of the sections you wanted removed and included language that reflects the verbal agreements we came to when we last met.

Please review it and get back to me with your questions and comments as soon as possible. Don has asked me to put this on the Council's agenda for June 7, so we need to come to a final document no later than May 24.

Thank you,
Carolyn

Carolyn L. Garner-Reagan
Director of Library and Museum Services
Arcadia Public Library
20 W. Duarte Rd.
Arcadia, CA 91006
cgarner-reagan@ci.arcadia.ca.us

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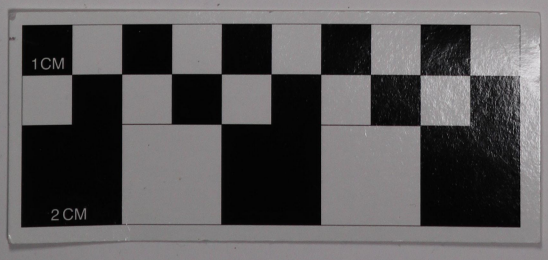
WHEREAS the Friends of the Museum are now the Friends of the Society and no longer desire to operate a gift shop in the Museum; and

WHEREAS, the SOCIETY informed the City Manager and Director of Library and Museum Services on April 13, 2011 that the SOCIETY wishes to remove their collections including but not limited to their photographs, ephemera and any artifacts that the Museum does not wish to use for exhibits; and

WHEREAS, because this new mission statement has been broadened to enlarge the SOCIETY'S efforts and no longer makes specific mention of the Museum and because of the SOCIETY'S decision to remove their property from the Museum and because of the acknowledged need on the parts of the CITY and the SOCIETY to clarify and detail the



as is mutually agreeable to both parties. Both parties agree that this long term loan will be at the discretion of the SOCIETY and documented according to standard museum practices. This loan agreement shall be renewed annually.

ARTICLE 3. HOLD HARMLESS

Section 3.1. The SOCIETY agrees to hold harmless the CITY, its officials, employees, and volunteers from any claims for damage, loss or normal and expected deterioration of the SOCIETY'S artifacts as artifacts age.

ARTICLE 4. FINE ARTS INSURANCE

Section 4.1. The SOCIETY agrees to pay promptly, upon demand by the CITY, one-half (1/2) of the annual cost of Fine Arts Insurance during the term of this agreement. The CITY shall obtain all such insurance as determined reasonable and appropriate by the CITY, in its reasonable discretion.

ARTICLE 5. HISTORICAL SOCIETY OFFICE AND GIFT SHOP PROPERTY

Section 5.1. The CITY agrees to provide the SOCIETY with office and storage for the gift shop inventory at the Museum at no cost according to the terms set forth herein below until November 15, 2011:

Section 5.2 Because of space limitations, the SOCIETY will be permitted to only maintain the space it presently occupies, which is approximately fifty-six (56) square feet;

Section 5.3 The SOCIETY will not make any alterations to the space it presently occupies or the space's adjacent walls without the express permission of the Director of Library and Museum Services;

Section 5.4 The SOCIETY will pay for its own telephone service and Internet connection;

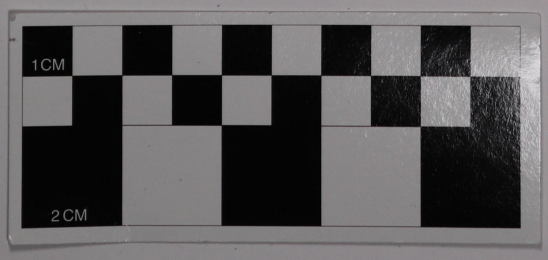
Section 5.5 The SOCIETY agrees to maintain its answering machine and not depend upon Museum staff to carry out any of the SOCIETY'S business;

Section 5.6 The CITY will pay for all other utilities; and

Section 5.7 The CITY will continue to offer the SOCIETY the use of the Museum's post office box as its official address until November 15, 2011. The Curator will continue to pick up the SOCIETY'S mail at City Hall and deliver it to the SOCIETY'S office until November 15, 2011.

ARTICLE 6. FUNDRAISING BY THE SOCIETY ON MUSEUM PREMISES

Section 6.1. The SOCIETY agrees to turn over to the CITY the fundraising efforts listed herein below with the understanding that all funds raised will be deposited directly into the



ARTICLE 11. ENTIRE AGREEMENT AND SEVERABILITY

Section 11.1. This AGREEMENT contains the entire AGREEMENT of the CITY and SOCIETY with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both the CITY and SOCIETY. If any portion of this AGREEMENT is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

ARTICLE 12. GOVERNING LAW

This AGREEMENT shall be governed by and construed in accordance with the laws of the State of California. In the event of litigation arising out of or relating to this AGREEMENT, the CITY and SOCIETY consent to the exclusive jurisdiction and venue of the state courts of and federal courts in Los Angeles County, California.

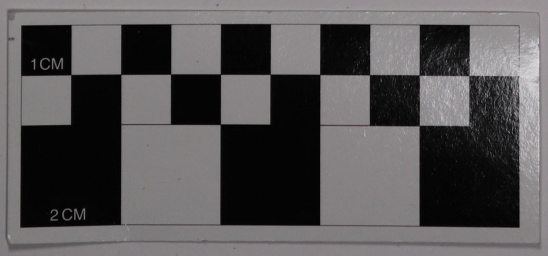
ARTICLE 13. COOPERATION; FURTHER ACTS

The CITY and SOCIETY shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this AGREEMENT.

IN WITNESS WHEREOF, the CITY and the SOCIETY have executed this AGREEMENT as of the dates set forth below.

_____	_____
Mayor of the City of Arcadia	President, Arcadia Historical Society
_____	_____
Date	Date
Attest:	Approved as to Form:
_____	_____
City Clerk of the City of Arcadia	City Attorney
_____	_____
Date	Date

DRAFT AS OF May 5, 2011



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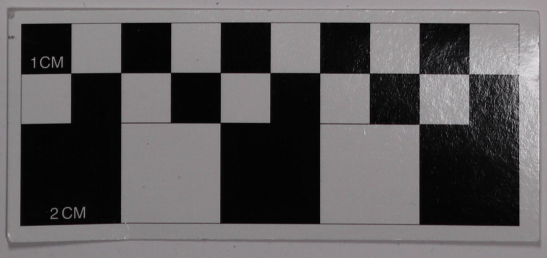


AHS President to Speak at City Council Meeting

Posted on May 10, 2011 by admin

Gene Glasco, President of the Arcadia Historical Society, will be delivering this message at a forthcoming City of Arcadia Council meeting:

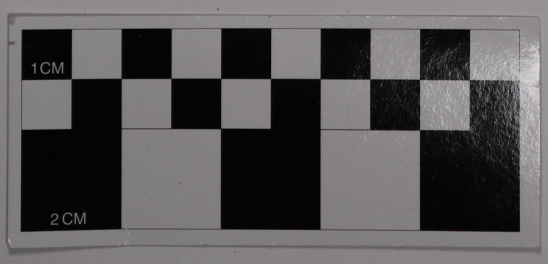
"In recent days and weeks there have been some misunderstandings about some decisions the Arcadia Historical Society has made.

We want to make it clear that the Society, which was founded more than half-a-century ago in 1954 as an independent group, continues to support the Ruth and Charles Gilb Arcadia Historical Museum, which opened only nine years ago. The Museum's upcoming figure of Anita Baldwin is funded with more than $11,000 of money donated by the Society.

The Society is the organization that established and ran the city's historical museum for decades and spearheaded the initial campaign to get the current building opened in fall 2001. The Society has continued to provide at no cost a large portion of the Museum's exhibit and archival materials and photos, assist with Museum programs, and provide docent museum guides through its auxiliary Friends of the Society. In return, the Museum provided a home base for the Society, computer, phone and access to materials for Society programs, books, etc.
The City owns and manages the Museum, which also has its own City Commission.
This relationship worked well for many years and the Society was content to continue without change.

In the past couple of years the Museum management has evolved and implemented many policy and management changes resulting in the Society recognizing a need to adapt its own mission.

- Friends of the Society docents were discouraged to continue their volunteering to the point where only one Friends docent works only a single four-hour shift each week.
- The Museum removed all Society content from computers and put it all on a disc, telling the Society we could no longer use Museum computers and needed our own Internet access.
- Museum officials declined Society's offer to allow three-dimensional archives to remain at Museum indefinitely unless Society committed to a permanent donation of materials.
- Months ago Museum officials began going through Society photo files and scanning and cataloguing all Society photos without Society's knowledge or approval of process.
- Museum declined to offer Society access to digitized Society photos by remote access or even photo prints without an appointment and supervision during Museum working hours, creating an impractical challenge for Society members to work on projects for City markers, books, exhibits in evenings, weekends and Mondays when Museum is closed.
- Museum management discontinued providing pizzas and sodas at Brown Bag Lunch talks over the objection of Society and despite Society offers to pay for food, deliver it, and clean up.
- Museum leaders declined to accept suggestions of how the annual $6,000 in cash donations from Society to the Museum might be spent in part.
- Museum leaders declined until very recently to provide wall space to display Society certificates.



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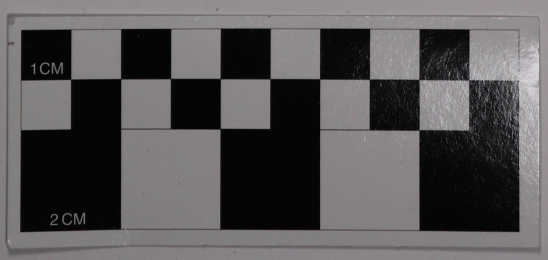


Unanimous Written Consent of the Board of Directors of

Arcadia Historical Museum Foundation
A California Non Profit Corporation

The undersigned, being the Directors of Arcadia Historical Museum Foundation, a California Non Profit Corporation (the "Corporation"), pursuant hereby adopt the following resolution and direct the Secretary of the Corporation to place this consent in the Minute Book of the Corporation.

BANK ACCOUNT

The President hereby recommended that bank accounts be established with _____. After discussion and on motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED, that the _____, is hereby selected and designated as depository of funds of this corporation, and that the accounts be established and maintained by and in the name of this corporation at the Branch office of said bank, on and subject to such terms and conditions as the president and secretary of the corporation may from time to time agree on with said bank; and

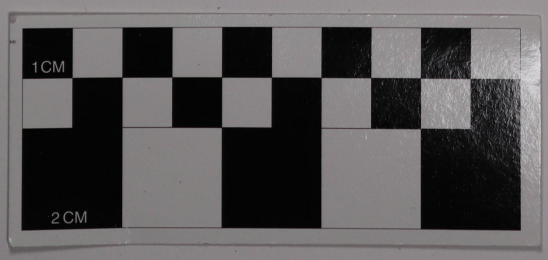
RESOLVED FURTHER, that until such authority is revoked by sealed notification to said Bank of such action by the Board of Directors of this corporation, Floretta Lauber and Lee Segal be, and they are authorized any one acting alone for any amount below $100.00 and acting together to executed checks and other items for any amount exceed $100.00 and on behalf of this corporation; and all expenses over $100.00 should be approved by the Board of Directors;

RESOLVED FURTHER, that all check, drafts or other instruments for the payment of money, endorsed on behalf of this corporation for deposit with or collection by said bank, may be endorsed in the name of the corporation by written or stamped endorsement, without designation or signature of the person making such endorsement; and

RESOLVED FURTHER, that the secretary of the corporation is hereby authorized and directed to certify to said bank that these resolutions have been duly adopted, and to further certify to said bank the names and specimen signatures of the present officers of the corporation authorized to sign on such account, and if and when any change be made in the personnel of such officers the fact of such change and the name and specimen signature of each new officer, and

RESOLVED FURTHER, that said bank is required and authorized to honor, receive, certify, or pay any instrument signed or endorsed in accordance with these resolutions and the certification provided for by these resolutions then in effect, including any such instrument drawn or endorsed to the personal order of, or presented for negotiation or encashment by any officer signing or endorsing the same; and

RESOLVED FURTHER, that these regulations and each certification herein provided for shall remain in full force and effect, and said bank is authorized and requested to rely and act thereon until it shall receive at its office to which the certified copy of a further resolution of the



Arcadia Historical Museum Foundation
380 West Huntington Drive
P.O. Box 661514
Arcadia, CA 91066

March 17, 2011

Ruth Gilb
940 Singing wood Dr.
Arcadia, Ca 91006

Dear Ruth:

On behalf of Arcadia Historical Museum Foundation, and future generations that will benefit from our proposed Education Center, I want to express our sincerest appreciation to Charles E. & Ruth V. Gilb Foundation's $50,000 donation and your generous support.

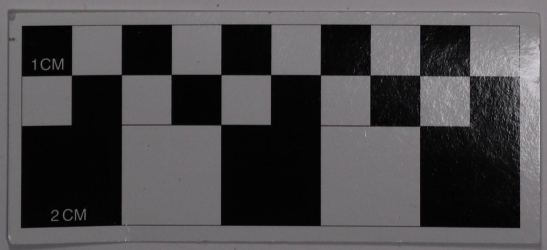
Sincerely yours,

Floretta K Lauber

Floretta Lauber
President

Arcadia Historical Museum Foundation
Board of Directors

Floretta Lauber *President* | Sho Tay *Secretary* | Lee Segal *Treasurer* | Ruth Gilb *Director* | Bill Gleason *Director*
Sue Yen Leo Pelletier *Legal Advisor*



Dana Dunn

To: leesegal316@msn.com; The Foleys; Marsha Burkhalter; Alice Wang; vwu@hkgllp.com
Cc: Carolyn Garner-Reagan; Lindsey Sun
Subject: Museum Commission trip to the San Bernardino County Museum

Dear Commission Members,

This is a reminder that we will be traveling to the San Bernardino County Museum this coming Monday, February 7. We will all need to meet at the Museum at 9:00 am, where we will then be boarding the City van. Vince will be the driver. (How convenient!)

The trip will take about an hour, depending on traffic. They are expecting us around 10:00 or 10:30. We will probably spend two or so hours there.

I've been working with Jean Biordi, The Executive Director. She has scheduled our tour and visit with the Director, Robert McKernan. In the off-chance that he becomes busy, Jean has alerted other staff to lead us on our tour. I explained to Jean that you are our Museum Commissioners and that I am in the process of educating you all on the museum profession and the museum world. I asked her if we could also have a behind-the-scenes tour of the collections area. She has alerted their collections staff and will have someone available while we are there.

I hope this process opens our eyes to museums; their challenges and their successes. Jean was telling me about some of their challenges and the changes they are making, including a new "Hall of Geological Wonders." This is an excellent opportunity to ask questions and come to an understanding of our own possibilities.
For our next Commission meeting PowerPoint, I will be talking about our PastPerfect collections database, and beginning to talk about our work here with Collections…the core of the Museum.

Here is the San Bernardino County Museum's website: http://www.sbcounty.gov/museum/

I hope you all have a wonderful day!
Best,
Dana

Below is the list of attendance for this trip:
Attending:
Ruth Gilb
Lee Segal
Vince Foley
Marsha Burkhalter
Alice Wang
Victor Wu
Carolyn Garner-Reagan
Lindsey Sun
Dana Dunn

Not Attending:
Mickey Segal
Ruth Dunlop

P.S. A copy of this email will be mailed out to Ruth Gilb and Ruth Dunlop since they do not use email.

CALIFORNIA COMMUNITY FOUNDATION

Building the Future of Los Angeles

BOARD OF DIRECTORS

Sheldon Stone
Chair

Reveta Bowers
Chair Emeritus

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Sonia Marie De León de Vega

Ronald T. Vera

PRESIDENT
Antonia Hernández

GENERAL COUNSEL
Rodriguez, Horii, Choi & Cafferata LLP

March 4, 2011

Arcadia Historical Museum Foundation
380 West Huntington Drive
Arcadia, CA 91006

Dear Sir or Madam:

At the recommendation of the Charles E. & Ruth V. Gilb Foundation, a donor advised fund at the California Community Foundation, we are pleased to award Arcadia Historical Museum this check in the amount of $50,000.00. This is a reissue of check #48649 dated 7/13/2010 which was not cashed and has been voided. This grant is designated for the following purpose:

- For new Children's Unit for educational purposes

By endorsing, depositing or cashing this check you certify that the grant will:

- Be used to fulfill a charitable purpose.
- Not fulfill a legally binding pledge or other financial obligation of the donor advisor/s.
- Not provide any material benefit or privilege to the donor advisor/s or any individual related to the donor advisor/s (e.g., membership benefits, event tickets, goods bought at auction, religious benefit, etc.).

We respectfully request that you not issue a tax receipt to the donor or the Foundation. In addition, we ask that you not send any general mailings or an acknowledgement letter to the Foundation unless otherwise requested.

If you have any questions or require additional information about this grant please contact us at (213) 413-4130. On behalf of the California Community Foundation, we wish you much continued success.

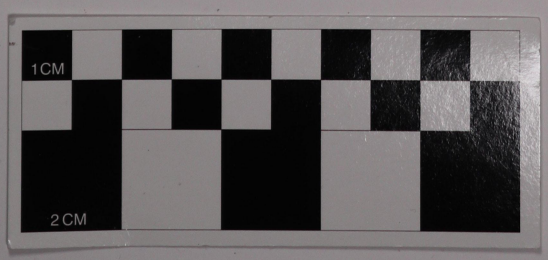
Sincerely,

Richard Ruiz Grants Specialist Ext. 213	Olivia Dirro Grants Specialist Ext. 275	Emily Zietlow Grants Specialist Ext. 261

Enclosure: Check #51639

cc: The Charles E. & Ruth V. Gilb Foundation

445 S. Figueroa St., Suite 3400, Los Angeles, CA 90071 | TEL: 213.413.4130 | FAX: 213.383.2046 | EMAIL: info@ccf-la.org | www.calfund.org



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 09 2011

ARCADIA HISTORICAL MUSEUM FOUDATION
PO BOX 661675
ARCADIA, CA 91066

Employer Identification Number:
27-3472778
DLN:
17053004390021
Contact Person:
KIMBERLY L KITCHENS ID# 31457
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
July 29, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

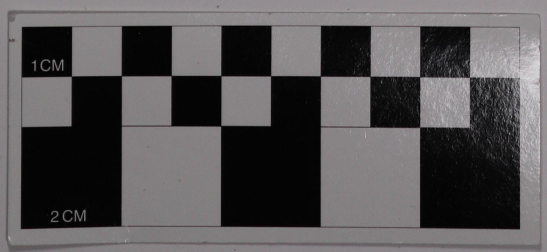
Sincerely,

Lois G. Lerner

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)



AGENDA FOR MARCH 9th

ARCADIA HSTORCAL MUSEUM FOUNDATION

ROLL CALLL --MINUTES SHO

TREASURERS REPORT --- LEE

PRESENTATION OF FORMAL PAPERS AND SEAL
PRESIDENT TO TREASURER

REPORT FROM DIRECTOR---RUTH GILB
[RQUEST FROM GILB FOUNDATION

REPORT FROM DIRECTOR SHO TAY [BANK DONATION]

REMARKS FROM PRESIDENT---REQUEST TO MICKEY TO CONTACT JOHN WUO-----HAS MARY YOUNG BEEN ASKED RUTH? CHINESE ASSOCATION? WHERE ARE WE WITH THEM [SHO]

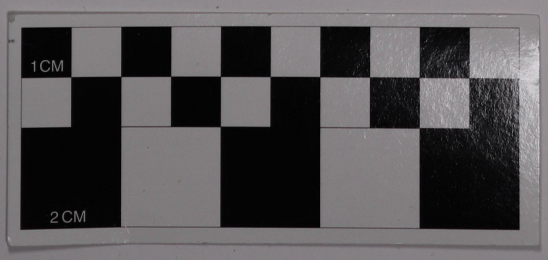
WHAT ACTION SHOULD THE FOUNDATION TAKE NEXT?

REMARKS OR SUGGESTIONS FROM DIRECTOR HELMS

CURATOR DANA DUNN

ANY FURTHER BUSINESS ?

ADJOURNED



Form **1023**
(Rev. June 2006)
Department of the Treasury
Internal Revenue Service

Application for Recognition of Exemption
Under Section 501(c)(3) of the Internal Revenue Code

OMB No. 1545-0056

Note: *If exempt status is approved, this application will be open for public inspection.*

Use the instructions to complete this application and for a definition of all ***bold*** *items.* For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at **www.irs.gov** for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I - XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Part I Identification of Applicant

1 Full name of organization (exactly as it appears in your **organizing document**)

Arcadia Historical Museum Foudation

2 c/o Name (if applicable)

3 **Mailing address** (Number and street) (see instructions) Room/Suite

1225 Oaklawn Road P.O. Box 661675

City or town, state or country, and ZIP + 4

Arcadia, CA 91006 91006

4 Employer Identification Number (EIN)

27-3472778

5 Month the annual accounting period ends (01 – 12)

12 June 30

6 Primary contact (officer, director, trustee, or **authorized representative**)

a Name: **Floretta Lauber**

b Phone:

c Fax: (optional)

7 Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, *Power of Attorney and Declaration of Representative,* with your application if you would like us to communicate with your representative. ☑ **Yes** ☐ **No**

8 Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role. ☐ **Yes** ☑ **No**

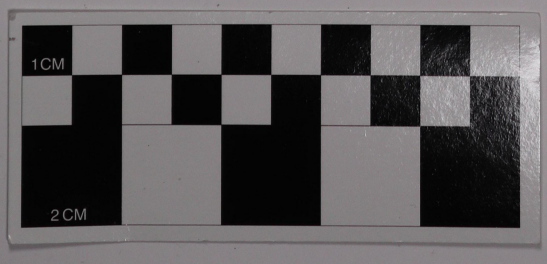
9a Organization's website: Arcadia Museum Fd.

b Organization's email: (optional)

10 Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ. ☐ **Yes** ☑ **No**

11 Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY) **07 / 29 / 2010**

12 Were you formed under the laws of a **foreign country?** If "Yes," state the country. ☐ **Yes** ☑ **No**



Arcadia Historical Museum Foundation
380 West Huntington Drive
P.O. Box 661514
Arcadia, CA 91066

Arcadia Historical Museum Foundation
Board of Directors

Floretta Lauber *President* | Sho Tay *Secretary* | Lee Segal *Treasurer* | Ruth Gilb *Director* | Bill Gleason *Director*
Sue Yen Leo Pelletier *Legal Advisor*

ARCADIA HISTORICAL MUSEUM FOUNDATION

The meeting was called to order at 9AM on January 12, 2011.

Those present were: Lee Segal, Floretta Lauber, Ruth Gilb, and Dana Dunn.
Sho Tay and Jim Helmes were excused.

The board accepted the resignation of board member Bill Gleason, for conflicts in his ability to raise money. He submitted a letter of resignation. The board also voted on the addition of Jim Helms to the board. The vote was unanimous.

Floretta announced the deposit of $25,000.00 as her contribution. Alice Wang also gifted the foundation $10,000.00. A check to the Franchise Tax Board was written in the amount of $25.00. And a check for $850.00 was written to the IRS.

At the February 15th City Council, the foundation will publicly announce the formation of the Arcadia Historical Museum and its purpose. The entire board will make the commitment to be there.

The foundation's checks came in and Floretta and Lee divided them; Floretta's stack starting with 1025 and Lee's beginning with 1001. Each member present wrote a check of $300.00 to the foundation. This money will be used for any costs involved in starting up the foundation, like stationary, postage and printing, etc.

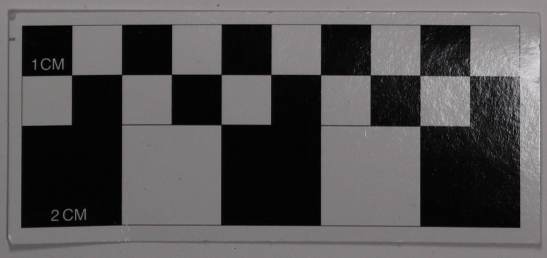
Dana announced the possibility of the foundation speaking in a panel forum at a future Museum event. All seemed to like the idea. It will be discussed later.

We discussed the possibility of a donor reception in May or June. We would invite around 100 people and Ruth and Lee would chair this event. We looked at May 15th and 22, as well as June 5 as possible dates. More about the event will be discussed later.

The meeting was adjourned at 10:15AM. The next meeting is scheduled for February 9th at 10:00AM.

Respectfully written by,

Lee Segal



Meet at City Council

ARCADIA HISTORICAL MUSEUM FOUNDATION

AGENDA FEBRUARY 9th

WELCOME ----- JIM AND SHO

MINNUTES-------LEE FOR SHO

TREASURERS----- REPORT LEE

BRIEF HISTORY OF THE MAJOR GIFT COMM./FOUNDATION

REPORT FROM DIRECTORS ON FUTURE DONORS
WHO HAS BEEN CONTACTED?

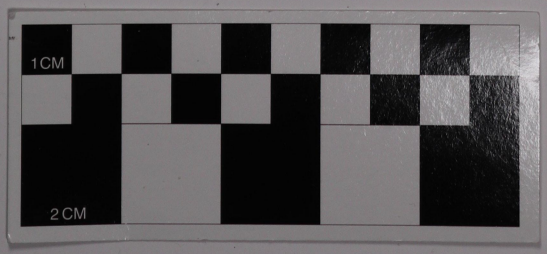
RECEPTION AT MUSEUM FOR DONORS CANCELLED PER M. SEGAL!

WHAT ACTION DO THE DIRECTORS WANT TO TAKE

PRESENTATION TO CITY COUNCIL FEBRUARY 15th 7:00
ALL DIRECTORS AND OUR LEGAL COUNCEL WILL BE INTRODUCED

ANY FURTHER BUSINESS?

ADJOURNED



City of Arcadia

335
9624

NOTICE OF SPECIAL MEETING

As authorized by California Government Code Section 54956, a Special Meeting of the Historical Museum Commission is hereby called to be held at the San Bernardino County Museum, 2024 Orange Tree Lane, Redlands, California at 9:00 a.m. on Monday, February 7, 2011.

The purpose of this Special Meeting is to tour the San Bernardino County Museum.

There will be time reserved for those who wish to address the Historical Museum Commission regarding the above item.

No further business other than the above will be considered at this meeting.

Dated: February 2, 2011

Ruth Gilb
Chairperson
Historical Museum Commission

Arcadia Public Library

20 West Duarte Road
Arcadia, CA 91006
(626) 821-5567

library.ci.arcadia.ca.us

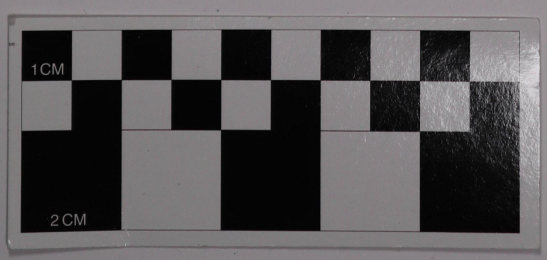
Ruth and Charles Gilb Arcadia Historical Museum

380 West Huntington Drive
Post Office Box 60021
Arcadia, CA 91006-6021
(626) 574-5440

museum.ci.arcadia.ca.us

Carolyn Garner-Reagan
Director of Library and Museum Services

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 574-5455. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.



BY-LAWS AND MISSION STATEMENT REVISIONS

Suggested by Ad Hoc "Mission Statement" committee

November, 2010

Mission statement found in By-laws (as amended in June, 2005): "In compliance with the mission statement of the Arcadia Historical Commission (copy attached), the purpose of this organization is to support and promote the Ruth and Charles Gilb Arcadia Historical Museum." Note: As found on p. 8 of the amended By-laws of June, 2005: The mission statement of the Arcadia Historical Commission is: "to collect, preserve and recognize Arcadia's heritage; to create a shared identity for a diverse community; and to celebrate the city's rich history with exhibits and educational programs that will encourage community involvement."

Proposed language (for discussion) for a revised Mission Statement independent of the Museum and the Commission:

The mission of the Arcadia Historical Society is to preserve, protect, interpret and promote community interest in the history of the City of Arcadia and its immediate environs.

Article II (Purpose) in current By-laws (as amended in June, 2005):

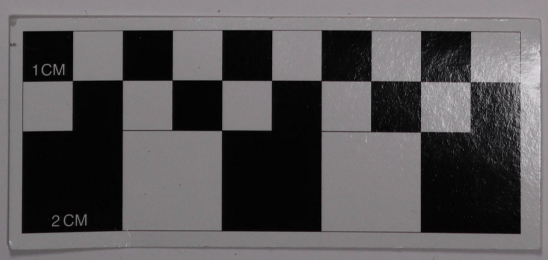
"In compliance with the mission statement of the Arcadia Historical Commission (copy attached), the purpose of this organization is to support and promote the Ruth and Charles Gilb Arcadia Historical Museum.

In recognition of this purpose the Society will sustain an all-inclusive membership and provide strong leadership, will create and maintain a fiscally sound financial plan that will allow support of the museum's established goals, and will coordinate with staff and volunteers on special events and programs designed to educate, inform, and involve the community in the celebration of the historical heritage of the City of Arcadia."

Proposed language (for discussion) for a revision of Article II – Purpose):

The mission of the Arcadia Historical Society is to preserve, protect, interpret and promote community interest in the history of the City of Arcadia and its immediate environs.

In recognition of this purpose, the Society will sustain an all-inclusive membership, provide strong leadership, and create and maintain a fiscally sound financial plan that will allow support of the Society's established goals. Our vision is to educate, inform and involve the local community in the preservation and celebration of our city's historical heritage.

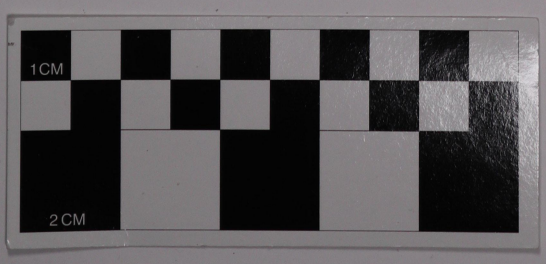


Article XVI (Dissolution) in current By-laws (as amended in June, 2005):

"Liquidation or dissolution of the Society must be done by action of the Board of Directors consistent with State Law. In case of such action all property and funds shall then become the property of the Ruth and Charles Gilb Arcadia Historical Museum, except as required by law."

Proposed language (for discussion) for a revised Article XVI (Dissolution):

Liquidation or dissolution of the Society must be done by action of the current Board of Directors consistent with State Law. In case of such action, all property and funds shall become the property of a similarly intentioned entity/entities committed to the preservation of local history, except as required by law. Specific denotation of such entity/entities shall be at the majority will of the current Board of Directors.



ARCADIA HISTORICAL MUSEUM FOUNDATION
November 10, 2010

Floretta Lauber	President
Lee Segal	Treasurer
Sho Tay	Secretary
Ruth Gilb	Director
Bill Gleason	Director

A.
The meeting was called to order

The meeting opened at 9:00 AM at the Arcadia Historical Museum by Floretta Lauber.

Roll Call -
Those present were: Lee Segal, Floretta Lauber, Ruth Gilb, Bill Gleason, Dana Dunn and Sho Tay.

Minutes from October 19, 2010 were accepted as read.

B.
Floretta Lauber secures a Mailing box as mailing address for the Foundation at P. O. Box 661514, Arcadia, Ca 91066. Lee Segal and Floretta Lauber each will have the key to the Mail Box.

City Council was notified regarding the museum's 10th annual celebration.

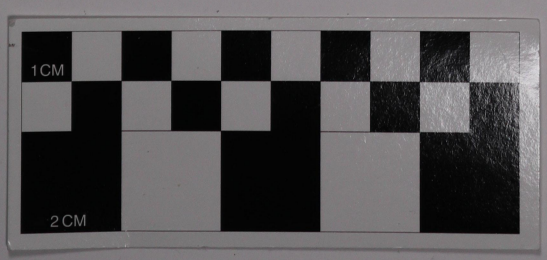
Motion was made by Lee Segal and Second by Bill Gleason to use HSBC for Foundation banking.

By-Law:
Motion was made by Bill Gleason and Second by Lee Segal to adapt "October meeting" as Foundation Annual Meeting.

Motion was made by Lee Segal and Second by Ruth Gilb the term for the officers will be two (2) years.

Motion was made by Lee Segal and Second by Sho Tay the Foundation will have 12 meetings per year.

Motion was made by Bill Gleason and Second by Ruth Gilb the Monthly meetings are scheduled for 9:00am every 2nd Wednesday of every Month.



Notes:
Museum Education Center
Preliminary possibilities for education programming

Current Programming:

The Education Center will give us, much needed, space to continue these programs and will allow us to advance in their future development and growth.

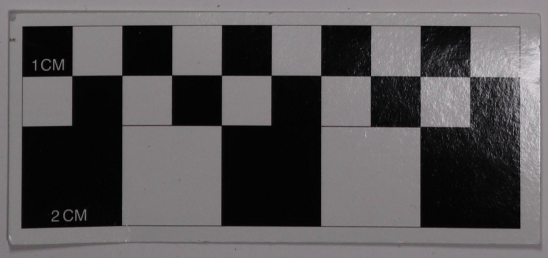
Brown Bag Lunch Talks
Hands on History for Families (Saturday family program)
Exhibit opening receptions
Exhibit opening award ceremonies
Exhibit opening scholarly talks
Scout Programs
- Brownies – *Listening To The Past* program
- Girl Scouts - *My Heritage* program
  - Coming soon:
    - *Local Lore* program
    - *Museum Discovery* interest project for Cadettes
- Cub Scouts
  - Tiger Cub – two *Go See It* badges
  - Wolf Cub – one *Go See It* badge
  - Bear Cub – one *Go See It* badge

School Tours – (will give us more space for hands-on section of tour)

Future Programming:

These programs are not being done because of lighting, weather and space problems.

Adult Workshops – unlimited themes
- Genealogy workshop
- Saving Family Treasures – (a workshop I've done in other places pertaining to preservation of family archives and collections in the home)
- Oral History workshops
- Scrapbooking workshop
- Tongva culture workshop – with tribal member (example: how to make a food or a craft)
- Other cultural workshops (unlimited)

Saturday Adult Lectures – unlimited themes
- New book talks
- Authors
- Themes connected to exhibits
- Local historians and guests
- Scholars

Conducting oral histories – (quiet place)